

## **APPLICATION INSTRUCTIONS – FREE MILK**

To apply for free milk, complete the application using the instructions for your household. Sign the application and return the application to the school. Call the school if you need help: #

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**PART 1 - STUDENT INFORMATION:** All Households complete this part.

- (1) Print the name(s) of the child(ren) you are applying for.
- (2) List the children's grade and school.

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**PART 2 - HOUSEHOLDS GETTING FOOD STAMPS, FOOD DISTRIBUTION PROGRAM ON INDIAN RESERVATIONS (FDPIR), OR TEMPORARY ASSISTANCE FOR FAMILIES IN IDAHO (TAFI):** Complete this part and PART 5.

- (1) List a current food stamp, FDPIR, or TAFI case number for each child.
- (2) Sign the application in PART 5. An adult household member must sign. **SKIP PART 4.** Do not list names of household members or income if you list a food stamp, FDPIR, or TAFI case number for each child.

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**PART 3 - HOUSEHOLDS WITH A FOSTER CHILD:** Complete this part and PART 5 - A foster child is the legal responsibility of a welfare agency or court.

- (1) List the foster child's monthly "personal use" income. Write "0" if the foster child does not get "personal use" income. **SKIP PART 4** - Do not list any other children, household members or income.
- (2) A foster parent or other official representing the child must sign the application in PART 5. A social security number is not required for foster parents.

"Personal use" income is (a) money given by the welfare office identified by category for the child's personal use, such as for clothing, school fees, and allowances; and (b) all other money the child gets, such as money from his/her family and money from the child's full-time or regular part-time jobs.

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**PART 4 - ALL OTHER HOUSEHOLDS:** Complete this part and PART 5.

- (1) Write the names of everyone in your household not listed in PART 1. Include yourself, all other children and children with income, your spouse, grandparents, and other related and unrelated people in your household. Use another piece of paper if you need more space.
- (2) Write the amount of income each household member got last month, before taxes or anything else is taken out, and where it came from, such as earnings, welfare, pensions, and other income. If any amount last month was more or less than usual, write that person's usual monthly income;
- (3) An adult household member must sign the application and give his/her social security number in PART 5. To figure monthly income: Weekly x 52 ÷ 12; Every 2 weeks x 26 ÷ 12; twice a month x 24 ÷ 12.

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**PART 5 - SIGNATURE AND SOCIAL SECURITY NUMBER:** All households complete this part:

- (1) All applications must have the signature of an adult household member;
- (2) The application must have the social security number of the adult who signs. If the adult does not have a social security number, place a checkmark in the box to indicate that the adult does not have a social security number. If you listed a food stamp, FDPIR, or TAFI number for your child or if you are applying for a foster child, a social security number is not needed.

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**PART 6 - RACIAL/ETHNIC IDENTITY:** Complete the racial/ethnic identify question if you wish. You are not required to answer this question to get free milk. We need this information to make sure that everyone is treated fairly.

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### **INCOME TO REPORT**

#### Earnings From Work

Wages/salaries/tips  
Strike benefits  
Worker's compensation  
Unemployment Compensation  
Net income from self-owned business or farm

#### Pensions/Social Security

Pensions  
Supplemental Security Income  
Retirement Income  
Veteran's payments  
Social Security

#### Other Income

Disability benefits  
Cash withdrawn from savings  
Interest Dividends  
Income from estates/trusts/  
investments  
Regular contributions from persons not living in the household  
Net royalties/annuities/net rental income  
Any other income

#### Welfare/Child Support/Alimony

Public assistance payments  
Welfare payments  
Alimony/child support payments